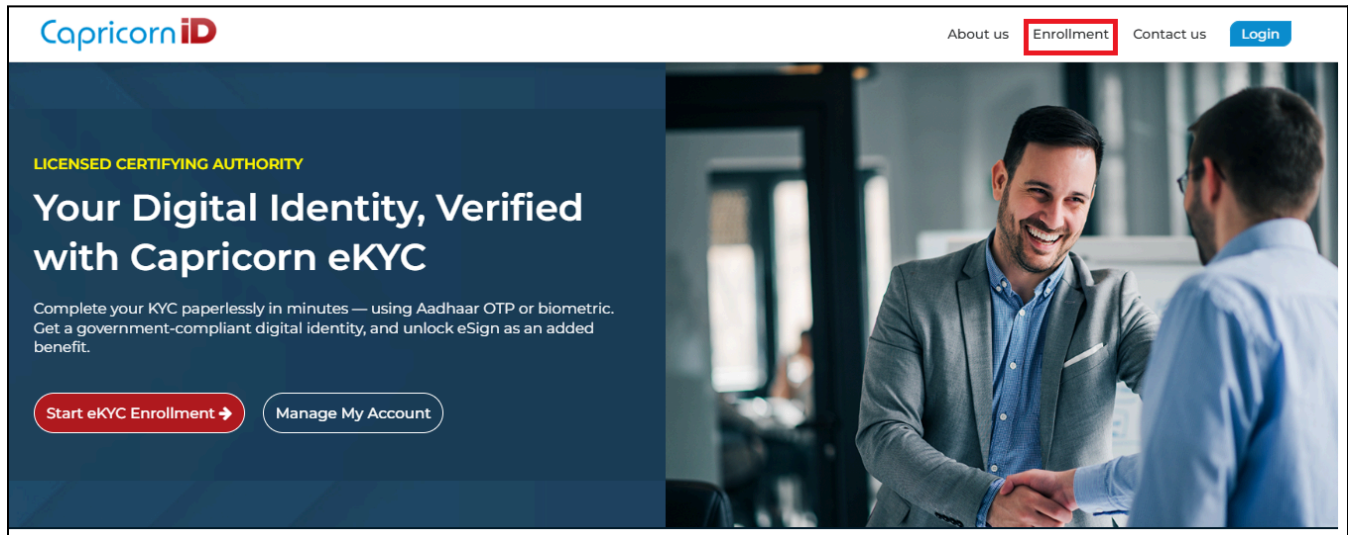


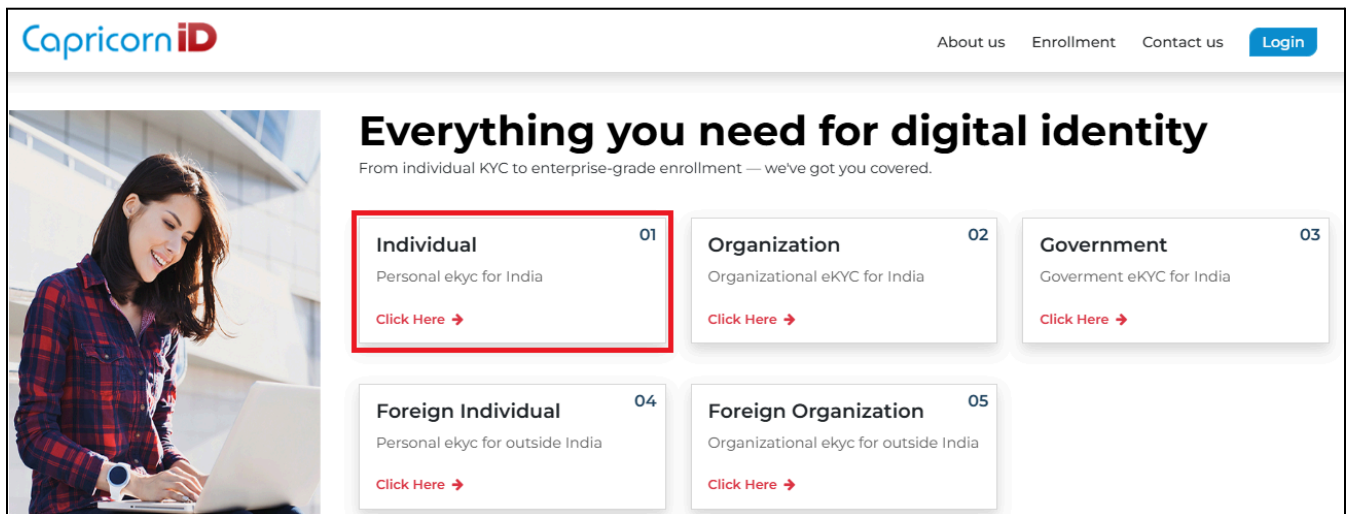
INDIVIDUAL - AADHAAR-OTP BASED EKYC PROCEDURE

INDIVIDUAL - AADHAAR-OTP BASED EKYC PROCEDURE

Navigate to the Capricorn portal. Click the **'Enrollment'** option to begin the DSC purchase process.



The homepage will display multiple enrollment options. Select **'Individual'** to procure Individual EKYC.



Fill in your **Name, Mobile Number, Email Address, and Signer ID.**

Signer ID should be “**alphanumeric, starting with alphabet, min 4 character long**”.

Select the '**Terms of Services**' and '**I'm not a robot**' checkboxes. Click '**Create Account**' to proceed.

Click '**Get OTP**', enter the OTP received on your mobile, and click '**Verify OTP**' to move to the user dashboard.

Click on the **'ACTION'** button to continue EKYC enrollment.

[About us](#)
[Enrollment](#)
[Contact us](#)

Hey, 919288974631!

Stay Updated On your eKyc Status

My eKyc Subscriptions

Logout

Signer ID : test5456@capricorn

Name	test	INDIVIDUAL
Email	testtt86@gmail.com	
Mobile	919288974631	
Date & Time	23-Apr-2026 :04:53:PM	
Status	EKyc Pending	

Actions

Reject

Click on the **'AADHAAR OTP'** option to proceed with your EKYC application.

[About us](#)
[Enrollment](#)
[Contact us](#)
[Dashboard](#)

Signer Id : testtk4@capricorn

Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details Expand

Pending Actions Application Form

Prev Next Help ?

Aadhaar OTP

Aadhaar Bio

Aadhaar Offline

PAN Based

Instructions

Aadhaar OTP:
The mobile number must be registered with the Aadhaar and same mobile number will be used for further authentication. In video verification, the Applicant does not need to show any documents.

Aadhaar BIO:
Online Aadhaar Biometric based using LI Fingerprint device registered with UIDAI. Applicant Video verification is not required.

Aadhaar Offline:
The mobile no. must be registered with the Aadhar and the same no. will be used for further authentication. Offline Aadhaar XML downloaded from the UIDAI website. In video verification, the Applicant does not need to show any documents.

PAN Based:

- Scanned copy of the PAN card required
- Scanned copy of Address Proof required.
- Passport size Photo of the applicant in JPG / PNG format.
- In video verification, the applicant needs to show the original PAN card and address proof.

KYC STATUS

- eKyc Pending
- Mobile Verification Completed
- Email Verification Pending
- Verification (Level -1) Waiting
- Verification (Level -2) Waiting

There are two options for Aadhaar Authentication to process your DSC:

1. **Aadhaar OTP:** - OTP will be sent to your registered mobile no with Aadhaar via SMS.
2. **Aadhaar TOTP:** - You can get TOTP from the mAadhaar App.

FOR AADHAAR OTP:

Follow the steps given below: -

- Enter the **Aadhaar** or **Virtual ID** number; Then check the box to agree to the terms and conditions.
- Click the '**Get OTP**' tab to send the OTP to the applicant's registered number.

KYC STATUS

- eKyc** Pending
- Mobile Verification** Completed
- Email Verification** Pending
- Verification (Level -1)** Waiting
- Verification (Level -2)** Waiting

Signer Id : testtk4@capricorn Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Application Form [Prev](#) [Next](#) [Help ?](#)

Selected eKyc option: Online Aadhaar Otp [Change](#)

Aadhaar / VID Number * [Generate VID here](#)

Aadhaar OTP * [Get OTP](#) [Use TOTP](#)

☒ I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number, Biometric and/or One Time Pin (OTP) data for Aadhaar based authentication for the purposes of availing of the Digital Signature Certificate from Capricorn Identity Services Pvt. Ltd. I understand that the Biometrics and/or OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific transaction and for no other purposes. For the creation of

[Read more ..](#) [English](#) [English](#) [English](#)

Enter code shown in the captcha [Refresh](#)

[Submit](#)

- Enter the OTP that was sent to the applicant's registered number.
- Enter the Captcha.
- Click on '**Submit**'.

Please fill in the required details with the eKYC pin;

- eKYC pin is a six-digit pin that you can set according to your preferences.

Select the checkbox to **accept the 'Terms of Service' and IVG**. Click '**Submit**' to move forward.

KYC STATUS

- eKyc** Pending
- Mobile Verification Completed
- Email Verification Pending
- Verification (Level -1) Waiting
- Verification (Level -2) Waiting

Signer Id : testtk4@capricorn Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details Expand

Pending Actions → Application Form

Applicant Name: SXXXX XXXXX PAN (Mandatory for Income Tax usage): PAN

Mobile with country code: 91 XXXXXXXXXX Email: testtt86@gmail.com

Date of Birth: XXXX-2000 Gender: Male

Address: House

Postal Code (PIN): 110051 Country: India

State: Delhi City: Delhi

eKYC ID: testtk4 @capricorn eKYC PIN: 6 digit numeric pin

Aadhaar Number (Last 4 Digit): 0205

Applicant Declaration: I hereby agree and confirm, that I have read and understood Provisions, Guidelines and Practices of Certificate, Digital CPX and the Subscriber Agreement, I would abide by the same. The information provided in this application form is Correct and true in all respect.

☐ I accept the Terms of Service, and IVG I want to proceed.

Submit

If you have mentioned your PAN number, you have to verify your **NAME** and **DATE of Birth** as per your **PAN/NSDL** Data.

KYC STATUS

- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Pending ⌚
- Pan Verification Pending ⌚**
- Photo Completed ✓
- Documents Optional 📁
- Video Pending ⌚
- Application Form* Pending ⌚
- Verification (Level -1) Waiting ⌚
- Verification (Level -2) Waiting ⌚

Signer Id : testtk4@capricorn Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → [Verify PAN](#) ⏪ Prev Next ⏩ | [Help ?](#)

Verify PAN

Name *

PAN *

Date of Birth *

☐ I want ekyc as per PAN name

NOTE: PAN is mandatory for Income Tax portal. If you not provide your PAN, the KYC will not work on Income Tax portal.

For Pan Verification, the following four criteria must exactly match the details on the Income Tax portal:

- a) PAN
- b) Name on PAN
- c) Date of Birth (DOB)
- d) Aadhaar seeding status (Aadhaar number linked with PAN)

Verify your email by following the prompts to complete the email verification process.

KYC STATUS

- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Pending ⌚**
- Pan Verification Completed ✓
- Photo Completed ✓
- Documents Optional 📁
- Video Pending ⌚
- Application Form* Pending ⌚
- Verification (Level -1) Waiting ⌚
- Verification (Level -2) Waiting ⌚

Signer Id : testtk4@capricorn Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → [Verify Email](#) ⏪ Prev Next ⏩ | [Help ?](#)

Verify Email

Email

OTP

Click on **'Start Video Recording'** to initiate video verification.

KYC STATUS

- eKyc**
Completed
- Mobile Verification**
Completed
- Email Verification**
Completed
- Pan Verification**
Completed
- Photo**
Completed
- Documents**
Optional
- Video**
Pending
- Application Form**
Pending
- Verification (Level -1)**
Waiting
- Verification (Level -2)**
Waiting

Signer Id : testtk4@capricorn

Created on: Apr 24, 2026 11:17 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Record Video

Complete your video verification
As per CCA guideline video verification required for e-KYC.

Start Video Recording

While recording your video, clearly state your name and the video code displayed on the screen. This helps verify your identity and link the video to your application.

Record Video for eKYC Signer ID test5458@capricorn

Please speak line below while recording video
(Use any language)

I, XXXX XXXX with video code 965 have applied for e-KYC with Capricorn.

Start Video Recording

Instructions for Video Recording:

1. Hold original documents on the edges and show them for at least 4-5 seconds.
2. Ensure your face is fully visible, taking up 50% of the video frame with a clear background.
3. Avoid dark shadows; ensure bright lighting on your face.
4. Do not wear accessories like caps, headgear, eyeglasses, headphones, or sunglasses.
5. Prefer a plain background and maintain a natural expression.
6. Hold documents on the edges without covering any content or place them on a flat surface for recording.
7. Videos with unclear video or audio will be rejected.

After recording your video, you have to preview it by clicking on the **'Play Video'** button and clicking on **'Submit'** to complete the video recording confirmation.

Record Video for eKYC Signer ID test5458@capricorn

Please speak line below while recording video
(Use any language)

I, XXXX XXXXX with video code 965 have applied for e-KYC with Capricorn.

[Play Video](#)
[SUBMIT](#)

Note: Please play the video first, then the option to submit will be enabled.

Click on the **'Continue to enrollment process'** to continue your EKYC application.

Record Video for eKYC Signer ID test5458@capricorn

Please speak line below while recording video
(Use any language)

I, XXXX XXXXX with video code 965 have applied for e-KYC with Capricorn.

Video Uploaded Successfully.

[Continue to Enrollment process](#)

After completing the video recording, click on **'Submit Application Form'**.

KYC STATUS

- eKyc Completed
- Mobile Verification Completed
- Email Verification Completed
- Pan Verification Completed
- Photo Completed
- Documents Optional
- Video Completed
- Application Form* Pending**
- Verification (Level -1) Waiting
- Verification (Level -2) Waiting

Signer Id : test5458@capricorn Created on: Apr 23, 2026 05:06 PM

Show Certificate and ekyc Details [Expand](#)

Pending Actions Application Form [Prev](#) [Next](#) [Help ?](#)

CERTIFICATE DIGITAL Individual Form Id: 262343YF
eKyc: Registration Form

Applicant Name: =XXXX XXXX Mobile: 9XXXXXXX0000
Email: testt186@gmail.com PAN Number: LXXXXXXX
eKyc Id: test5458@capricorn Aadhaar: XXXX XXXX

Address

House:
Town/City/District: East Delhi State/Union Territory: Delhi PIN code: 110051

Documents Submitted

- ☒ Photo
- ☒ Video
- ☒ Aadhaar Details

Note: 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any eKYC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood Provisions, Guidelines & Practices of Certificate.Digital CPS and the Subscriber Agreement. The information provided in this application form is Correct and true in all respect.

Date: 24 Apr, 2026 11:03 AM
Place: East Delhi

Submit Application Form

Once the application form is submitted, your EKYC will be sent for verification. The verification will be conducted by Capricorn CA. Please wait for this process to be completed.

You can check your EKYC Status on the user dashboard. Once your EKYC account has been verified, your status will be updated as approved.

ACTION BUTTON: -

- **Usage:** To track the eKYC account.
- **Reset PIN:** Click to reset the PIN. This will update your existing PIN.
- **Block Signer ID:** Click to block the eKYC ID. This will temporarily disable the account.
- **Close Signer ID:** Click to close the eKYC ID. This will permanently deactivate the account.
- **Enable TOTP:** Click to enable TOTP. This will activate two-factor authentication for security.

MORE DETAILS - to check the details provided for Signer ID.

The screenshot shows the Capricorn iD user interface. At the top, there's a header with the Capricorn iD logo and navigation links: "About us", "Enrollment", and "Contact us". Below the header, a dark blue banner displays a personalized greeting "Hey, 91XXXXXXX !" and a "Logout" button. Underneath the banner are two buttons: "My eKyc" and "Subscriptions".

The main content area features a light blue box with the text "Signer ID : testth58@capricorn". Below this is a table of user details:

Name	5XXXXXXXX	INDIVIDUAL
Email	TESTT86@GMAIL.COM	
Mobile	91XXXXXXXXXX	
Expiry	24-Apr-2028	
Date & Time	24-Apr-2026 :10:21:AM	
Status	Approved ✓	

Below the table, there are three buttons: "Actions", "More Details", and "Buy Subscription". The "Actions" button is highlighted with a red box, and its dropdown menu is open, showing the following options: "Usage", "Reset PIN", "Block Signer ID", "Close Signer ID", and "Enable TOTP".