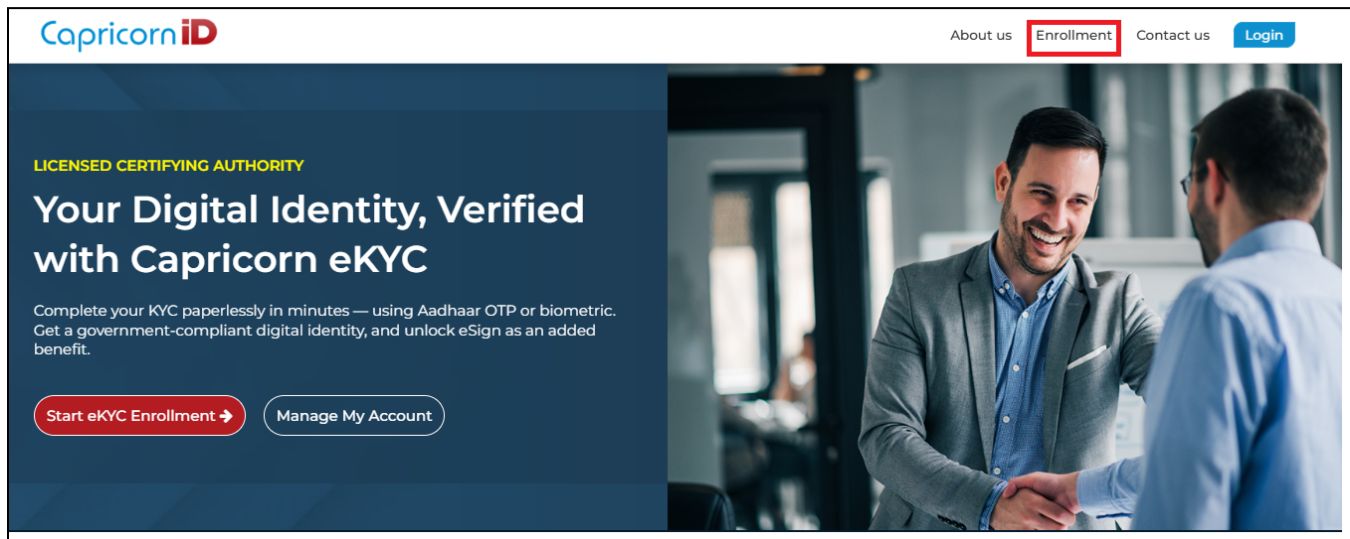


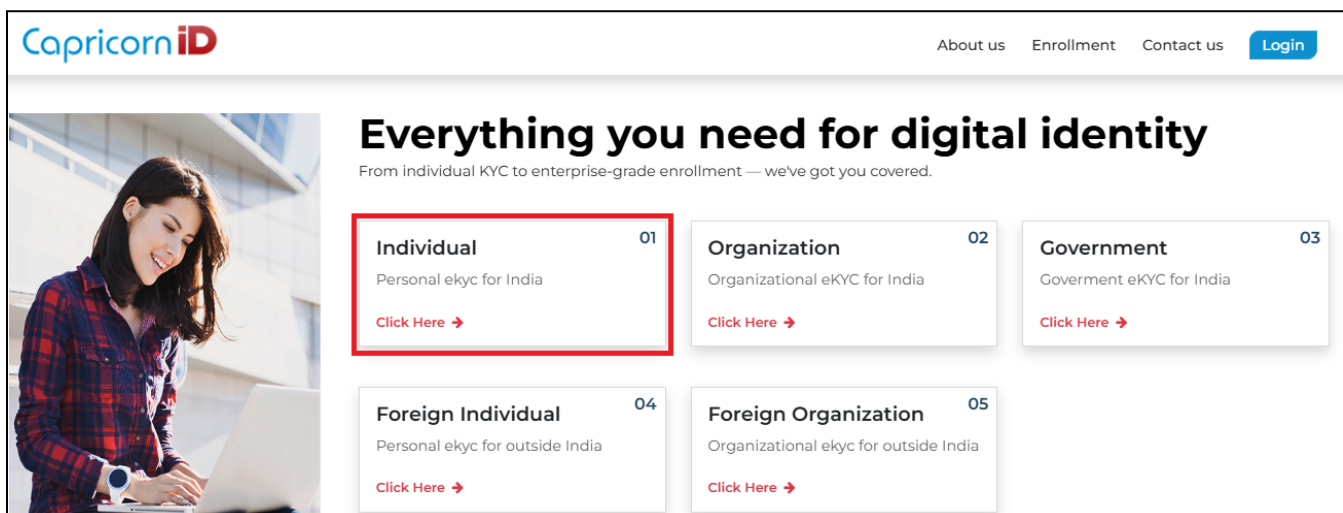
INDIVIDUAL - PAN-BASED EKYC PROCEDURE

INDIVIDUAL - PAN-BASED EKYC PROCEDURE

Navigate to the Capricorn portal. Click the **'Enrollment'** option to begin the DSC purchase process.



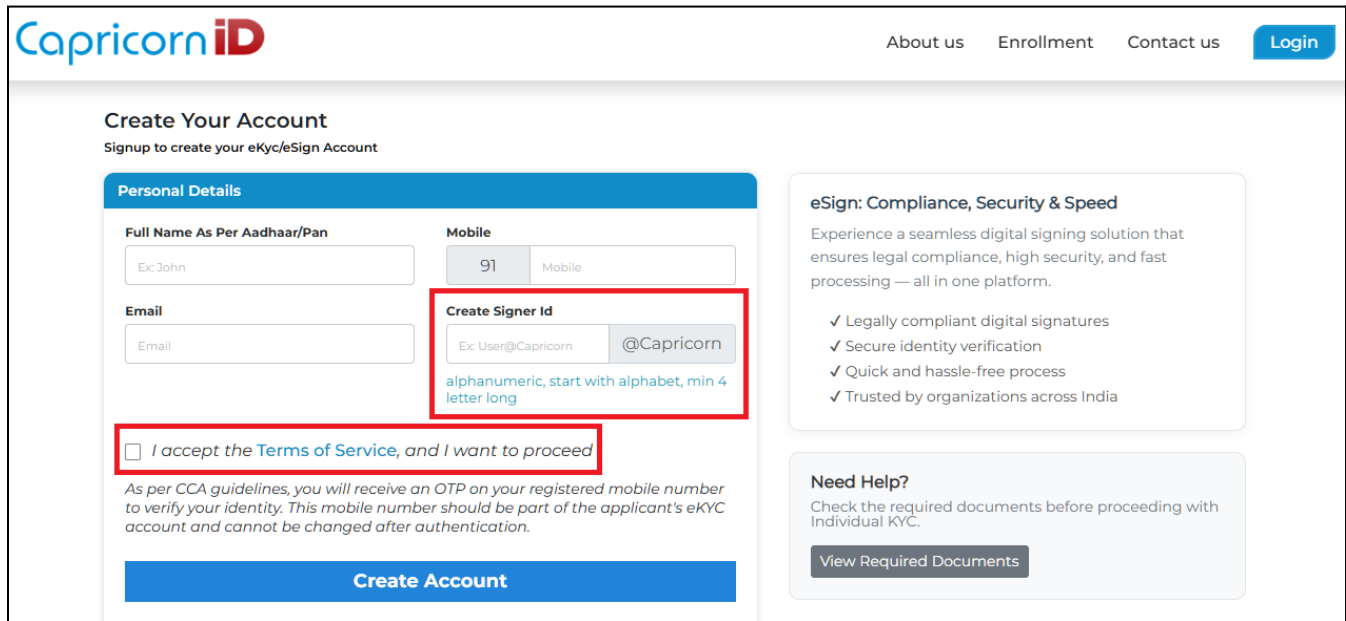
The homepage will display multiple enrollment options. Select **'Individual'** to procure Individual EKYC.



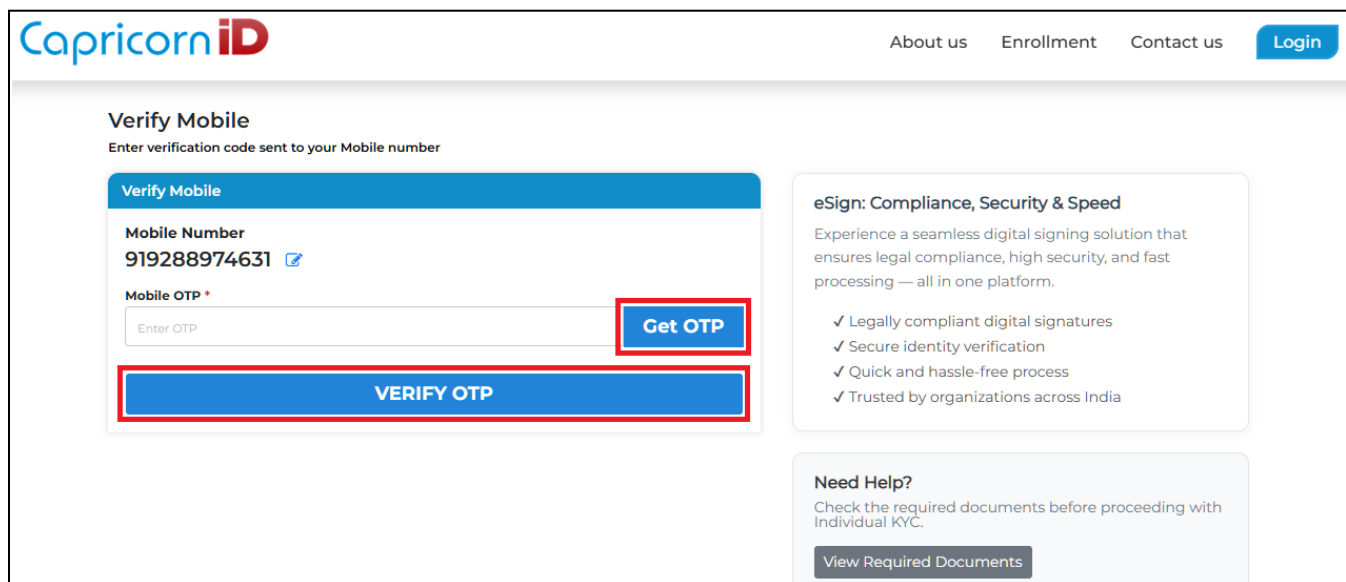
Fill in your **Name, Mobile Number, Email Address, and Signer ID.**

Signer ID should be 'alphanumeric, starting with alphabet, min 4 character long'.

Select the '**Terms of Services**' and '**I'm not a robot**' checkboxes. Click '**Create Account**' to proceed.



Click '**Get OTP**', enter the **OTP received** on your mobile, and click '**Verify OTP**' to move to the user dashboard.



Click on the **'ACTION'** button to continue EKYC enrollment.

Capricorn iD

Hey, 919288974631!

Stay Updated On your eKyc Status

Logout

My eKyc Subscriptions

Signer ID : test5456@capricorn

Name	test	INDIVIDUAL
Email	testtt86@gmail.com	
Mobile	919288974631	
Date & Time	23-Apr-2026 :04:53:PM	
Status	Ekyc Pending	

Actions Reject

Click on the **'PAN BASED'** option to proceed with your EKYC application.

Capricorn iD

About us Enrollment Contact us Dashboard

Signer Id : testth58@capricorn Created on: Apr 24, 2026 10:21 AM

Show Certificate and ekyc Details Expand

Pending Actions Application Form

Prev Next Help ?

KYC STATUS

- eKyc Pending
- Mobile Verification Completed
- Email Verification Pending
- Verification (Level -1) Waiting
- Verification (Level -2) Waiting

Instructions

Aadhaar OTP:
The mobile number must be registered with the Aadhaar and same mobile number will be used for further authentication. In video verification, the Applicant does not need to show any documents.

Aadhaar BIO:
Online Aadhaar Biometric based using L1 Fingerprint device registered with UIDAI. Applicant Video verification is not required.

Aadhaar Offline:
The mobile no. must be registered with the Aadhar and the same no. will be used for further authentication. Offline Aadhaar XML downloaded from the UIDAI website. In video verification, the Applicant does not need to show any documents.

PAN Based:

1. Scanned copy of the PAN card required
2. Scanned copy of Address Proof required.
3. Passport size Photo of the applicant in JPG / PNG format.
4. In video verification, the applicant needs to show the original PAN card and address proof.

Enter your **Name**, **Date of Birth**, and **PAN Number** as per your PAN card, and click '**Next**' to continue.

Please fill in the required details with the E-KYC pin;

- eKYC pin is a six-digit pin that you can set according to your preferences.
- Select the checkbox to accept the '**Terms of Service**' and **IVG**. Click '**Submit**' to move forward.

Verify your **'Email'** by following the prompts to complete the email verification process.

The screenshot shows the Capricorn iD dashboard. On the left, the 'KYC STATUS' section lists various verification steps: eKyc (Completed), Mobile Verification (Pending), Email Verification (Pending), Pan Verification (Completed), Photo (Pending), Documents (Pending), Video (Pending), Application Form* (Pending), Verification (Level -1) (Waiting), and Verification (Level -2) (Waiting). The 'Email Verification' step is highlighted with a red box. On the right, the 'Verify Email' form is displayed. It includes a 'Signer Id : testth58@capricorn' and a 'Created on: Apr 24, 2026 10:21 AM' timestamp. The form has fields for 'Email' (TESTT86@GMAIL.COM) and 'OTP' (Enter OTP). There are 'Verify' and 'Get OTP' buttons. A 'Pending Actions' bar at the top of the form shows 'Verify Email' with navigation links 'Prev', 'Next', and 'Help ?'.

NOTE: - According to CCA IVG GUIDELINES, the mobile number must be registered in the name of the eKYC applicant and verified by CA through the services provided by Telecom companies. If the eKYC applicant's name does not match the registered mobile number's name, the applicant cannot proceed with the PAN-based EKYC and must use different modes. You need to do **'Telecom Service Provider'** verification in Pan-based DSC processing.

The screenshot shows the Capricorn iD dashboard. On the left, the 'KYC STATUS' section lists various verification steps: eKyc (Completed), Mobile Verification (Pending), Email Verification (Completed), Pan Verification (Completed), Photo (Pending), Documents (Pending), Video (Pending), Application Form* (Pending), Verification (Level -1) (Waiting), and Verification (Level -2) (Waiting). The 'Mobile Verification' step is highlighted with a red box. On the right, the 'Verify Identity Telecom Service Provider' form is displayed. It includes a 'Signer Id : testth58@capricorn' and a 'Created on: Apr 24, 2026 10:21 AM' timestamp. The form has fields for 'Mobile Number' (91XXXXXXXXXX) and 'OTP' (Enter OTP). There are 'Verify' and 'Get OTP' buttons. A 'Pending Actions' bar at the top of the form shows 'Mobile Verification' with navigation links 'Prev', 'Next', and 'Help ?'. Below the form, a note states: 'According to CCA IVG GUIDELINES, the mobile number must be registered in the name of the eKYC applicant and verified by CA through the services provided by telecom companies. If the eKYC applicant's name does not match the registered mobile number's name, the applicant cannot proceed with the PAN-based DSC and must use different modes.'

Upload a passport-sized photograph of the applicant.

KYC STATUS

- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Completed ✓
- Pan Verification Completed ✓
- Photo** Pending 🕒
- Documents Pending 🕒

Signer Id : testth58@capricorn

Created on: Apr 24, 2026 10:21 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Upload Photo ⏪ Prev Next ⏩ [Help ?](#)

[Upload Your Photo Now](#)

Upload applicant photo

Passport size Photo of the applicant in JPG / PNG/ JPEG Format upto 30KB allowed (200px X 150px).

Photo resize tool [Click Here](#)

Upload the required documents.

KYC STATUS

- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Completed ✓
- Pan Verification Completed ✓
- Photo Completed ✓
- Documents** Pending 🕒
- Video Pending 🕒

Signer Id : testth58@capricorn

Created on: Apr 24, 2026 10:21 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Upload Document ⏪ Prev Next ⏩ [Help ?](#)

PAN card *
(As a Identity proof) Scan Copy Upload

Address proof (Any one: Aadhaar / Voter ID Card / Passport / Driving License (DL) / Telephone Bill/ Electricity Bill / Water Bill / Gas Connection) *
(Scan Copy) Upload

Other Documents Upload

Important Note

1. It is mandatory to display original documents during video recording
2. If the document has personal information on both sides, please scan both sides and upload it as single PDF.

Click on 'Start Video Recording' to initiate video verification.

KYC STATUS

- eKyc Completed ✓
- Mobile Verification Completed ✓
- Email Verification Completed ✓
- Pan Verification Completed ✓
- Photo Completed ✓
- Documents Completed ✓
- Video** Pending 🕒
- Application Form* Pending 🕒

Signer Id : testth58@capricorn

Created on: Apr 24, 2026 10:21 AM

Show Certificate and ekyc Details [Expand](#)

Pending Actions → Record Video ⏪ Prev Next ⏩ [Help ?](#)

Complete your video verification
As per CCA guideline video verification required for e-KYC.

Please show your original documents while recording video.

- 📄 PAN card
- 📄 Address proof (Any one: Aadhaar / Voter ID Card / Passport / Driving License (DL) / Telephone Bill/ Electricity Bill / Water Bill / Gas Connection)

Start Video Recording

The documents that you need to present during the video recording are listed on the video recording screen. Please ensure you have these documents ready before starting the recording.

While recording your video, clearly state your name and the video code displayed on the screen. This helps verify your identity and link the video to your application.

Record Video for eKYC Signer ID testth58@capricorn

Please show your original documents while recording video.

- PAN card
- Address proof (Any one: Aadhaar / Voter ID Card / Passport / Driving License (DL) / Telephone Bill/ Electricity Bill / Water Bill / Gas Connection)

Please speak line below while recording video
(Use any language)

I, xxxx xxxxxx with video code 782 have applied for e-KYC with Capricorn.



Start Video Recording

Instructions for Video Recording:

- Hold original documents on the edges and show them for at least 4-5 seconds.
- Ensure your face is fully visible, taking up 50% of the video frame with a clear background.
- Avoid dark shadows; ensure bright lighting on your face.
- Do not wear accessories like caps, headgear, eyeglasses, headphones, or sunglasses.
- Prefer a plain background and maintain a natural expression.
- Hold documents on the edges without covering any content or place them on a flat surface for recording.
- Videos with unclear video or audio will be rejected.

After recording your video, you have to preview it by clicking on the **'Play Video'** button and then clicking on **'Submit'** to complete the video recording confirmation.

Record Video for eKYC Signer ID testth58@capricorn

Please show your original documents while recording video.

- PAN card
- Address proof (Any one: Aadhaar / Voter ID Card / Passport / Driving License (DL) / Telephone Bill/ Electricity Bill / Water Bill / Gas Connection)

Please speak line below while recording video
(Use any language)

I, xxxx xxxxxx with video code 782 have applied for e-KYC with Capricorn.



Play Video

SUBMIT

Click on **'Continue to Enrollment process'** to continue your EKYC application.

Record Video for eKYC Signer ID testth58@capricorn

Please show your original documents while recording video.

- PAN card
- Address proof (Any one: Aadhaar / Voter ID Card / Passport / Driving License (DL) / Telephone Bill/ Electricity Bill / Water Bill / Gas Connection)

Please speak line below while recording video
(Use any language)

I, xxxxx xxxxx with video code 782 have applied for e-KYC with Capricorn.



Video Uploaded Successfully.

Continue to Enrollment process

After completing the above verification, you will need to submit the **'Submit Application Form'**.

KYC STATUS

- eKYC Completed
- Mobile Verification Completed
- Email Verification Completed
- Pan Verification Completed
- Photo Completed
- Documents Optional
- Video Completed
- Application Form* Pending**
- Verification (Level -1) Waiting
- Verification (Level -2) Waiting

Signer Id : test5458@capricorn Created on: Apr 23, 2026 05:06 PM

Show Certificate and ekyc Details Expand

Pending Actions Application Form

CERTIFICATE: Digital Individual ekyc: Registration Form Form Id: 262343YF

Applicant Name: sXXXX XXXXX Mobile: 99XXXXXXXXXX

Email: testth58@gmail.com PAN Number: sXXXXXXXXXX

eKyc Id: test5458@capricorn Aadhaar: XXXX XXXX

Address

House:

Town/City/District: East Delhi State/Union Territory: Delhi PIN code: 110051

Documents Submitted

- Photo
- Video
- Aadhaar Details

Note: 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any eKYC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood Provisions, Guidelines & Practices of Certificate.Digital CPS and the Subscriber Agreement. The information provided in this application form is Correct and true in all respect.

Date: 24 Apr, 2026 11:03 AM

Place: East Delhi

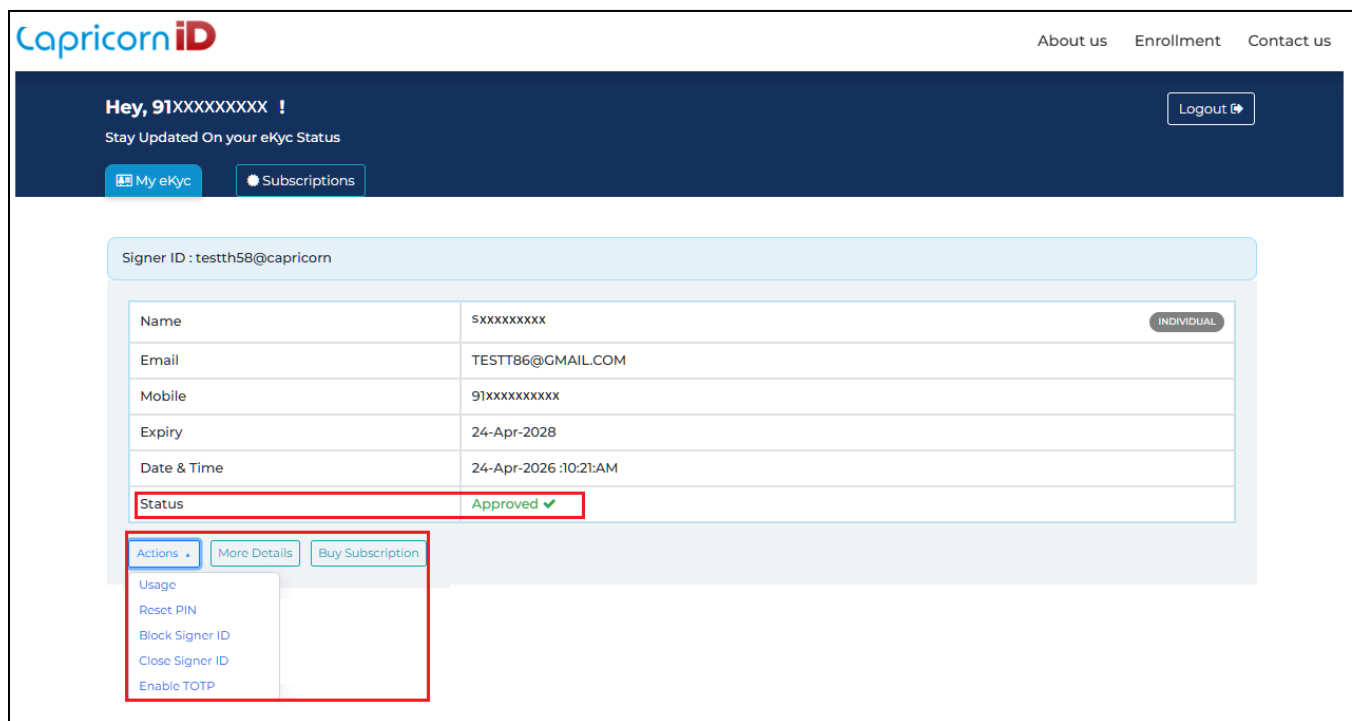
Submit Application Form

Once the application form is submitted, your EKYC will be sent for verification. Capricorn CA will conduct the verification. Please wait for this process to be completed. You can check your EKYC Status on the user dashboard. Once your EKYC account has been verified, the status will be updated as approved.

ACTION BUTTON: -

- **Usage:** To track the eKYC account.
- **Reset PIN:** Click to **reset the PIN**. This will update your existing PIN.
- **Block Signer ID:** Click to **block the eKYC ID**. This will temporarily disable the account.
- **Close Signer ID:** Click to **close the eKYC ID**. This will permanently deactivate the account.
- **Enable TOTP:** Click to **enable TOTP**. This will activate two-factor authentication for security.

MORE DETAILS - To check the details provided for Signer ID.



Capricorn iD

About us Enrollment Contact us

Hey, 91XXXXXXXX !
Stay Updated On your eKyc Status

Logout

My eKyc Subscriptions

Signer ID : testth58@capricorn

Name	5XXXXXXXX	INDIVIDUAL
Email	TESTT86@GMAIL.COM	
Mobile	91XXXXXXXX	
Expiry	24-Apr-2028	
Date & Time	24-Apr-2026 :10:21:AM	
Status	Approved ✓	

Actions More Details Buy Subscription

- Usage
- Reset PIN
- Block Signer ID
- Close Signer ID
- Enable TOTP